

Mengel, Metzger, Barr & Co., LLP
Certified Public Accountants
100 Chestnut Street, Suite 1200
Rochester, New York 14604

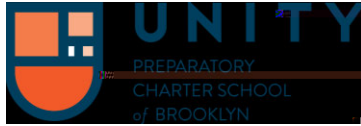
Dear Mengel, Metzger, Barr & Co. LLP:

This representation letter is provided in connection with your audit of the financial statements of Unity Preparatory Charter School of Brooklyn (the "Organization"), which comprise the statements of financial position as of June 30, 2020 and 2019, and the related statements of activities and changes in net assets, functional expenses and cash flows for the years then ended and the related notes to the financial statements, for the purpose of expressing an opinion on whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be materially influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm that to the best of our knowledge and belief, having made such checks we considered control relevant to the preparation and fair presentation of fi

financial statements that are free from material misstatement, whether due to fraud or error. We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud. Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable. Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP. All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.



We have no knowledge of any fraud or suspected fraud that affects the organization and involves:

- Management;
- Employees who have significant roles in internal control; or
- Others when the fraud could have a material effect on the financial statements.

We have no knowledge of any allegations of fraud, or suspected fraud, affecting the organization's financial statements communicated by employees, former employees, analysts, regulators, or others.

We have no knowledge of any noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements.

We are not aware of any pending or threatened litigation and claims whose effects should be considered when preparing the financial statements and we have not consulted legal counsel concerning litigation or claims.

We have disclosed to you the identity of the organization's related parties and all the related party relationships and transactions of which we are aware.

Very truly yours,

UNITY PREPARATORY CHARTER SCHOOL OF
BROOKLYN

Joshua Beauregard, Head of School

Chris Doscher, Director of Operations

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Annual Financial Statement Audit Report

for Schools of Regular Students and Charter Schools

School Name:	Henry Preparatory Charter School Brooklyn
Date (Report due date):	November 1, 2019
Primary District (NYC select NYC DOE):	New York Department of Education
If located in NYC DOE select CSD:	NYC DOE #12
School Fiscal Year:	2018-2019
School Fiscal Contact Email:	[Redacted]
School Fiscal Contact Phone:	[Redacted]
School Audit Contact Name:	ivichere
School Audit Contact Email:	[Redacted]
School Audit Contact Phone:	[Redacted]
Audit Period:	2018-2019
Prior Year:	2018-19

The following items are required to be included:

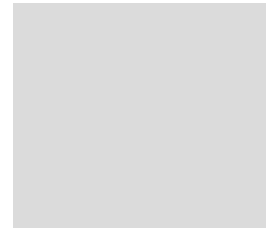
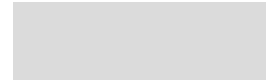
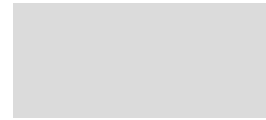
- 1.) The independent audit report and financial statements and notes
- 2.) Excel templates containing and finalized financial statements (Balance Sheet, Activity Sheet, Cash Flow, and Function Worksheets)
- 3.) Reports on internal controls over financial reporting and compliance

The additional items listed below should be included. Please explain the reason if the items are not included. Exhibits might include: a written management letter and supporting documents in excess of 100 pages, a copy of the audit report, a copy of the audit findings, a copy of the audit data file, a copy of the audit workpapers, a copy of the audit report, etc.

Management Letter	Not included
Management Letter Response	Not included
Form 990	Being finalized and will be submitted for submission later this month
Federal Single Audit (A-133)	N/A - school did not expend in excess of \$500,000
Corrective Action Plan	N/A

	2020	2019
<u>CURRENT ASSETS</u>		
Cash and cash equivalents	\$ 2,524,175	\$ 873,7
Grants and contracts receivable	304,637	70,045
Accounts receivables	917,198	679,160
Prepaid Expenses	180,094	17,1
Contributions and other receivables	-	-
Other current assets	-	-
TOTAL CURRENT ASSETS	3,926,104	1,640,1
<u>NON-CURRENT ASSETS</u>		
Property, Building and Equipment, net	\$ 579,748	\$ 569,1
Restricted Cash	75,245	75,2
Security Deposits	225,000	225,0
Other Non-Current Assets	-	-
TOTAL NON-CURRENT ASSETS	879,993	869,3
TOTAL ASSETS	4,806,097	2,509,446
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 164,574	\$ 91,2
Accrued payroll, payroll taxes and benefits	446,615	420,8

	Unrestricted	Temporarily Restricted	Total	2019 Total
OPERATING REVENUE				
State and Local Per Pupil Revenue - Reg. Ed	\$ 8,663,473	\$ -	\$ 8,663,473	\$ 7,709,97
State and Local Per Pupil Revenue - SPED	1,678,709	-	1,678,709	1,505,81
State and Local Per Pupil Facilities Revenue	1,309,130	-	1,309,130	866,82
Federal Grants	390,043	-	390,043	330,75
State and City Grants	105,537	-	105,537	236,64
Other Operating Income	-	-	-	-
Food Service/Child Nutrition Program	-	-	-	-
	<hr/>			



	2020	2019
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	\$ 429,564	(447,000)
Revenues from School Districts	-	-
Accounts Receivable	-	-
Due from School Districts	-	-
Depreciation	125,039	141,231
Grants Receivable	(234,592)	168,342
Due from NYS	-	-



Unity Preparatory Charter School of Brooklyn
Statement of Functional Expenses
as of June 30

		2020							2019	
No. of Positions	Program Services				Supporting Services			Total	Total	
	Regular Education	Special Education	Other Education	Total	Fundraising	Management and General	Total			
Personnel Services Costs										
Administrative Staff Personnel	9.00	\$ 63,672	\$ 31,672	\$ -	\$ 95,344	\$ 44,144	\$ 365,948	\$ 410,092	\$ 505,436	\$ 507,77
Instructional Personnel	61.00	3,285,994	1,008,627	-	4,294,621	-	-	-	4,294,621	4,284,97
Non-Instructional Personnel	30.00	1,923,229	916,729	-	2,839,958	-	-	-	2,839,958	2,754,82
Total Salaries and Staff	100.00	5,272,895	1,957,028	-	7,229,923	44,144	365,948	410,092	7,640,015	7,547,57
Fringe Benefits & Payroll Taxes		1,027,112	381,212	-	1,408,324	8,599	71,283	79,882	1,488,206	1,464,89
Retirement		3,984	1,479	-	5,463	33	277	310	5,773	5,44
Management Company Fees		-	-	-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	-	-	-	-
Accounting / Audit Services		-	-	-	-	-	23,900	23,900	23,900	22,70
Other Purchased / Professional / Consulting Services		76,928	23,613	-	100,541	500	156,350	156,850	257,391	345,74
Building and Land Rent / Lease		1,138,641	422,605	-	1,561,246	9,532	79,024	88,556	1,649,802	1,374,83
Repairs & Maintenance		12,058	4,475	-	16,533	101	837	938	17,471	5,93
Insurance		43,964	16,317	-	60,281	368	3,051	3,419	63,700	48,83
Utilities		-	-	-	-	-	-	-	-	-
Supplies / Materials		165,671	58,045	-	223,716	157	1,296	1,453	225,169	312,60
Equipment / Furnishings		3,811	1,288	-	5,099	15	127	142	5,241	15,53
Staff Development		24,660	24,378	-	49,038	-	10,188	10,188	59,226	71,11
Marketing / Recruitment		49,740	16,586	-	66,326	172	1,424	1,596	67,922	62,20
Technology		44,546	16,533	-	61,079	373	3,091	3,464	64,543	80,74
Food Service		-	-	-	-	-	-	-	-	-
Student Services		-	-	-	-	-	-	-	-	-
Office Expense		25,017	9,285	-	34,302	209	1,737	1,946	36,248	51,18
Depreciation		86,298	32,029	-	118,327	722	5,990	6,712	125,039	141,23
OTHER		3,158	1,123	-	4,281	20	171	191	4,472	1,67
Total Expenses		\$ 7,978,483	\$ 2,965,996	\$ -	\$ 10,944,479	\$ 64,945	\$ 724,694	\$ 789,639	\$ 11,734,118	\$ 11,552,25

Total

Income

4100 State Grants

4101 1 Tf 87e Grants

Unity Preparatory Charter School of Brooklyn
 Budget Overview: FY20-21 - FY21 P&L
 July 2020 - June 2021

		Total
5200 Non-Faculty Staff		
5202 Co-Principal		468,000.00
5204 Director of Support Services		355,000.00
5205 Director of Athletics and PE		198,000.00
5207 Dean of Students - Lower School		438,000.00
5213 Social Worker		225,000.00
5214 Manager of Family & Community Partnerships and Recruitment		78,000.00
5216 School Counselor		296,500.00
5218 Instructional and Literacy Coach		785,000.00
5220 School Aide		59,000.00
Total 5200 Non-Faculty Staff	\$	2,902,500.00
5300 Faculty Staff		
5304 Associate		4,328,100.00
5307 Stipends		40,000.00
5308 Summer School		50,000.00
5309 Internal Substitute Teachers		8,000.00
5313 Stipends- Pay Out of Unused PTO		8,000.00
Total 5300 Faculty Staff	\$	4,434,100.00
Total 5000 Compensation	\$	7,851,600.00
5500 Payroll Taxes and Benefits		
5502 NY State Unemployment Insurance		78,516.00
5503 Social Security - ER		486,799.20
5505 Medicare - ER		113,848.20
5511 NY Disability		3,600.00
Total 5500 Payroll Taxes and Benefits	\$	682,763.40
5600 Employee Benefits		
5601 Medical Insurance		719,938.00
5602 Dental Insurance		26,664.00
5603 Vision Insurance		6,073.00
5604 Worker's Compensation Expense		78,516.00
5605 STD, LTD, Life Insur. and NYS Disability Insur.		25,576.80
5606 TransitChek Fees		1,448.00
5607 HRA		34,199.00
Total 5600 Employee Benefits	\$	892,414.80
5700 Retirement & Pension		
5703 403(b) Expenses		6,528.00
Total 5700 Retirement & Pension	\$	6,528.00
6100 Genera A		

Unity Preparatory Charter School of Brooklyn
Budget Overview: FY20-21 - FY21 P&L
July 2020 - June 2021

	Total
Total 6500 Recruitment	\$ 61,000.00
7100 Curriculum and Classroom	
7101 Classroom Supplies	

Unity Preparatory Charter School of Brooklyn
Budget Overview: FY20-21 - FY21 P&L
July 2020 - June 2021

	<u>Total</u>
7146 Advisory Supplies	3,500.00
7147 Round Table Supplies	7,000.00
7148 Attendance Intervention Supplies	2,000.00

\$75,001.72

Available balance

\$75,001.72

Present balance

Statements

Paperless

Transfer money

More...

Uncollected funds

Total: \$0.00

Account activity

SHOWING

All transactions

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Date	Description	Type	Amount	Balance
Sep 30, 2020	INTEREST PAYMENT...	Misc. credit	\$1.72	\$75,001.72
Sep 3, 2020	Transfer from CHK XXXX1030	Account to	\$75,000.00	\$75,000.00

You've reached the end of your account activity.

If you have older transactions that aren't shown in your account activity, [view my statements](#).