



# The New York State Seal of Biliteracy (NYSSB) Guidance Toolkit Module #6: Celebrating the NYSSB



## Module Objectives

Participants will be able to:

- x Know how to fill out and submit the Seal Request Form;
- x Brainstorm how, when, and where the NYSSB candidates will be celebrated at their school; and
- x Identify the resources, tasks, and staff necessary for this celebration.

## Module #6: Celebrating the Seal

- x Submitting the Seal Request Form (template & online form)
- x Planning to celebrate the NYSSB
  - o Honoring NYSSB candidates
    - f Student award letter/invitation to ceremony
    - f School website, local newspaper article
    - f Displays in school
    - f School announcements
    - f Promotion in World Language, ENL and ELA classes
  - o Ceremony location, roles, materials, and awards
    - f Sample presentation
    - f Sample program
    - f Sample certificate
  - o Reporting of NYSSB Recognition on official school documents
    - x Final tasks and future planning
    - x Questions?



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x Next meeting: \_\_\_\_\_

- x Before the next Module meeting, please do the following:
  - o Bring a draft of your certificate
  - o Identify the staff member who puts the notation on the transcript and graduation program
  - o Identify the staff member responsible for reporting graduation measures, including the Seal, to the state over the summer
  - o Identify when and where you will celebrate NYSSB candidates.

For more information on the NYSSB, please contact Candace Black at [candace.black@nysed.gov](mailto:candace.black@nysed.gov) or via phone at (518) 475-505. New York City Department of Education schools should contact the Division of Multilingual Learners at [dm@schools.nyc.gov](mailto:dm@schools.nyc.gov)

[The OBEWL New York State Seal of Biliteracy website](#)

[Regional Bilingual Education Resource Network \(RBERNs\):](#)

- o [NYS Language RBERN \(Statewide\)](#)
- o [Capital District RBERN at Questar III BOCES](#)
- o [Hudson Valley RBERN at SW BOCES](#)